The American Institute of Healthcare Compliance

Are you a Certified Professional with AIHC and have questions about CEUs and your renewal?

The most frequently asked questioned are answered below.

Continuing Education Units (CEUs) are required each year to maintain your certification with our organization. **1 hour of training = 1 CEU credit**. Some approved providers for CEUs are listed below. **A certificate of completion of the class, course or seminar is required to be submitted as proof of attendance**. National conferences do not count unless you have proof of attending the entire conference. We do not accept tracker sheets from other organizations as proof of CEUs. If you attend a college type course, proof of graduation with a passing grade of C or higher is required.

- AAPC (American Academy of Professional Coders)
- ACMCS (American College of Medical Coding Specialists)
- AHA (American Hospital Association)
- AHIMA (American Health Information Management Association)
- AIHC (American Institute of Healthcare Compliance) ***(free CEUs from the members-only section of our web site www.aihc-assn.org)***
- AIHC Credentialed Professionals may author a professional article to be posted on the AIHC web site at least one month before posting deadline and earn up to 6 CEUs. The articles are posted quarterly, so this will take some planning. The article will need to be 1-6 pages in length, single-spaced, 12 font. If the article is selected to be posted, you will receive 1 CEU per page submitted. The article may be edited and images added before posting.
- ASQ (American Society for Quality)
- College courses (curriculum or adult education, classroom, distance learning or E-learning)
- Cross Country Seminars
- HCCA (Health Care Compliance Association)
- HCCS (Health Care Consulting Services, Inc.)
- HCPro
- HFMA (Healthcare Finance Management Association)
- MGMA (Medical Group Management Association)
- Professional Articles in any of the areas listed below (write a one-paragraph synopsis of what you learned and attach to a copy of the article) = ***1 CEU per article***.
- State Medical Societies and Associations

<u>AIHC Membership Only</u> – Does not require CEUs to renew.

<u>AIHC Approved ICD-10-CM Trainer</u>: Six (6) CEUs earned in ICD-10

<u>AIHC Approved ICD-10-PCS Trainer</u>: Six (6) CEUs earned in ICD-10

<u>CHA</u>: Eight (8) CEUs must be earned in the following areas:

- Statistics
- Quality Improvement
- Coding & Billing Compliance
- Auditing

<u>CHCO</u>: Six (6) CEUs must be earned in the following areas:

- HIPAA Privacy, security and/or administrative simplification

<u>CMC</u>: Twelve (12) CEUs must be earned in one or both of the following areas:

- Credit & Collection Rules & Regulations
- Health Care Compliance and Collections (Medicare, Medicaid)

<u>CMCO (formerly MCMC)</u>: Six (6) CEUs must be earned:

- Compliance training in two (2) or more of these categories:
  - Billing
  - Coding
  - HIPPA
  - CMS
  - OIG
  - OSHA
  - ERISA
  - CLIA
  - Leadership

<u>COBS</u>: Twelve (12) CEUs must be earned:

- 4 CEUs in Coding or Auditing
- 4 CEUs in Patient Collections
- 4 CEUs in Medical Billing Compliance

<u>CIBS</u>: Twelve (12) CEUs must be earned:

- 4 CEUs in Coding or Auditing
- 4 CEUs in Patient Collections
- 4 CEUs Medical Billing Compliance

<u>FMET</u>: Six (6) CEUs must be earned:

- Quality Compliance

<u>RCT</u>: Six (6) CEUs must be earned:

- Quality Compliance

The Certification Board reviews all renewals and addresses any concerns or grievances regarding certification approval and/or revocation. File grievances to The Grievance Committee at the address below.

Renewal Process

Renewal Fee is $75.00 for both AIHC members only and AIHC Credentialed Professionals and can be paid by money order, business check, personal checks or credit card.

Credentialed Professionals - Your renewal fee INCLUDES an annual membership to AIHC. You do not have to pay a membership fee other than your annual renewal as long as you maintain your current certification.

Dual Certifications: Pay the annual renewal fee once, due with the first credential renewal within the calendar year. Input your CEUs for your additional certification at or prior to the due date, but no further monies are due.

Renewal of certification may take 6 weeks to process. Do not call AIHC regarding renewal until at least 6 weeks have passed since you submitted your application and payment.

There are two ways to renew - **RENEW ONLINE or Mail in your renewal application with CEUs.**

1. **TRACK AND RENEW ONLINE**
   a. Go to www.aihc-assn.org and log in with your username & password.

   b. Click on **My CEU Tracker** in the dark blue tool bar to input your continuing education units towards your certification renewal.

   c. Then renew online! by clicking on **Renewals** in the dark blue tool bar. You will need to scroll down to the **Renewal - Payment Block** and fill in the required fields.

2. RENEW BY MAIL
   a. Go to www.aihc-assn.org and log in with your username & password.

   b. Hover over **Members** in the dark blue tool bar and click on Certification/Membership Renewal Application from the drop down menu.

   c. Make checks payable to: **AIHC** (American Institute of Healthcare Compliance)

Mail application and payment to:

AIHC
c/o Certification Department
445 W Liberty Street, Suite 100
Medina, Ohio 44256

Questions: info@aihc-assn.org or call 330-241-5635

AIHC Confidential Fax: 330-952-0716