

Auditing for Compliance Boot Camp

Network and Train to become a Professional Healthcare Auditor



Join us in Texas ★ October 24 - 26, 2017

Sponsored by



American Institute of Healthcare Compliance, Inc.

**431 W. Liberty Street ♦ Medina, Ohio 44256
Toll Free: 866-571-5635 ♦ Cleveland/Akron Area: 330-241-5635
Fax: 330-952-0716 / Contact Us**

Visit our web site at www.aihc-assn.org

**An Internationally Recognized Compliance Training & Certification Leader in Health Care
501(c)(3)Non-Profit Organization**

Boot Camp Facilitator:

Katherine Koss-Vyrostek

BA, CHCO, CPC, CPMA, OHCC, CHA, ICDCT-CM

Katherine Koss-Vyrostek has over 15 years of experience in coding, compliance, auditing, training providers and corporate education. Katherine has been an AIHC instructor since 2011 and also manages a practice as well as consulting in areas of compliance, documentation requirements and coding standards. She is a Certified Professional Coder (CPC), and Certified Healthcare Auditor (CHA), Certified HIPAA Compliance Officer (CHCO) and Certified Professional Medical Auditor (CPMA). Her professional affiliations include the American Institute of Healthcare Compliance (AIHC), the National Alliance of Medical Accreditation Services (NAMAS), and the American Academy of Professional Coders (AAPC).

Keynote Speaker:

Mary T. Sullivan, *Attorney at Law*

Mary T. Sullivan is an attorney licensed in New York and Texas who is presently of counsel to McCue-Pauley & Associates, P.C in Dallas, Texas and volunteers on the AIHC Board of Directors. She has practiced in the areas of medical and legal malpractice defense and health care law as well as practice criminal defense, and has represented physicians and other health care providers charged with Medicare/Medicaid fraud. She is a member of the New York State Bar Association and the State Bar of Texas. Ms. Sullivan volunteers her time to attend AIHC events to provide her expertise on complex legal subjects for our training camps.



Who should attend the boot camp?

This Camp is for experienced Healthcare Administrators and Executives involved in the Auditing of Business Systems, Processes, Compliance, Documentation and Records



Learning Objectives to Achieve Certification as a Certified Healthcare Auditor

Class size is limited to provide an optimal learning experience – (agenda subject to change)

- Auditing & Monitoring Practices Required for Effective Compliance
- Auditing under Attorney-Client Privilege
- Business System Auditing using PERC
 - **Plan:** Objective, Scope, System Identification, Sample Size, Selecting Audit Standards
 - **Execution:** Verify & Collect Data, Identify Non-Conformances
 - **Reporting:** Report of findings, Conducting Root Cause Analysis
 - **Corrective Action:** Draft & Implement Corrective Action Plan
- Cause & Effect/Fishbone Diagrams
- 20 International Auditing Principles
- Government Compliance
 - Dealing with external forces such as Medicare & Medicaid RAC programs, Probes, CERT, OIG and other agency audits and investigations
 - OIG, CMS Internal Auditing & Monitoring Guidelines
 - Auditing for Anti-Kickback & Stark
 - Corporate Integrity Agreements (CIA) and the Lead Auditor
 - Voluntary Disclosure & Refund Requirements
- Leadership Skills – Leading the Audit Team
 - Values, Attributes, Judgment and Managerial Skills Needed for Success
- Math Involved in Basic Analysis
- PDCA (plan-do-check-act) for Continuous Improvement in Business Process Management
- Retrospective versus Contemporaneous Reviews
- Root Cause Analysis (RCA)- Tracing a problem to its origins
 - Sentinel Events related to RCA
- Understanding use of Graphs, Charts & Illustrations of your findings
- Learn how to keep current with compliance research – Know how to determine external critical areas to focus audit efforts

Can I earn Continuing Education Units (CEUs)?

CEUs CEUs

YES! EARN 18 CONTINUING EDUCATION UNITS



18 CEUs: This program has been approved for 18 continuing education units (CEUs) by the American Institute of Healthcare Compliance for AIHC Certified Professionals.



18 CEUs: This program has been approved for 18 continuing education units(s) for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor. A breakdown of the core content hours approved:

- Performance Improvement: 18 Hours

What is included when attending the boot camp?

- ✚ Training Materials & Pre-Camp Web Page
- ✚ Three (3) Days of Classroom Training
- ✚ Daily Lunch (*Tuesday – Thursday*)
- ✚ First Year Membership to AIHC (Non-Members Only)

Experienced Healthcare Auditors and Compliance Officers will have the **option** to Certify as a Certified Healthcare Auditor (CHA) after successful completion of the Auditing for Compliance Camp. The online exam can be taken from the comfort of your home or office by appointment only and scheduled with a professional AIHC proctor. The certification exam is **OPTIONAL**, but the cost for one (1) attempt is **INCLUDED** in your training camp tuition. [Click Here](#) for more information regarding the CHA exam.

How do I maintain my CHA Credential?

Once you are certified, you need to maintain your credentials by earning eight (8) continuing education units annually as described below.

[Click Here](#) to access the online CEU renewal chart.

AIHC OFFERS FREE AND LOW COST (\$35) CEU PROGRAMS TO OUR MEMBERS

Where is the boot camp location?

Embassy Suites by Hilton Dallas - Love Field

3880 W. Northwest Highway, Dallas, Texas 75220

Phone: 214-357-4500 / Fax: 214-357-0683

Special Event Room Rates ~ Reservation Deadline: October 2, 2017

1 King Suite - \$149.00 2 Queen Beds Suite - \$149.00

~ Complimentary Cooked-to-order Breakfast & Manager's Reception ~

Check-in: 3:00 PM / Check-out: 12:00 PM

Reservations must be made by phone – call 214-357-4500

RESERVATION CODE “AIHC**”**

Use the reservation code and inform the hotel you are attending the **Auditing for Compliance Camp** through the American Institute of Healthcare Compliance

Are you flying? Boot Camp is located by Dallas Love Field Airport

❖ Complimentary roundtrip airport shuttle

What is the tuition schedule?

Early Bird Discount: July 4 – September 1, 2017 ~ Pay only \$950!

\$300 Coupon Expires September 1, 2017 5PM ET ~ Use Coupon Code: **CHA300EB**

***Effective September 2nd – Tuition: \$1250.00**

*AIHC Members pay only **\$950** with Coupon Code located in the AIHC Member Store!*

Non-Member: [Click Here](#) to register online

AIHC Member: [Click Here](#), locate Course in the AIHC Members Store



Copy the Coupon Code & click “**Register Now**”

Login; Registration form auto-populates – enter coupon code at checkout

OR scroll down for hard copy registration form

DEADLINE to register for the Boot Camp: October 2, 2017

Missed the deadline? Call us toll free @ (866) 571-5635



Auditing for Compliance Boot Camp: Dallas, TX Registration Form

FINAL REGISTRATION DEADLINE: October 2, 2017 5PM EST

| | | |
|---|------------------------|---|
| Print Name/Credentials (one form per person) | Enrollment Date | Office use ONLY Date Received: Books Ordered: Web Site Access Granted: TILA <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Employer Name and Address: <i>Is Employer paying for this course? <input type="checkbox"/>Yes <input type="checkbox"/>No</i> | | Home Address: |
| Clearly PRINT YOUR EMAIL ADDRESS(ES) For website administration & registration: Primary: Alternate: | | |
| Work Phone/Ext.: | Home Phone: | Cell Phone: |
| <input type="checkbox"/> Tuition: \$1250.00 <input type="checkbox"/> Are you an AIHC Member? AIHC Member ID #: _____ | | |
| <input type="checkbox"/> “Early Bird” Tuition: \$950.00 (<i>Expires September 1, 2017</i>) Coupon Code: _____ | | |
| Mail or Fax: Charge My Credit Card: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover Fax to: 330-952-0716 | | |
| Paying by American Express? Click Here to register and pay online! | | |
| Card #: _____ Sec Code _____ Exp. Date _____ | | |
| Billing address for credit card: _____ | | |
| Name as it appears on the card: _____ | | |
| Authorized Signature & Date: _____ | | |
| Paying by Corporate Check? Amount Due: _____ Please make checks payable to: AIHC Mail to: American Institute of Healthcare Compliance 431 W. Liberty Street Medina, OH 44256 PHONE: 330-241-5635 / FAX: 330-952-0716 Please visit our website at www.aihc-assn.org for more information about our company. Inquiries should be made to Contact Us | | |
| How did you hear about us? <input type="checkbox"/> Mailing <input type="checkbox"/> Email <input type="checkbox"/> Co-worker <input type="checkbox"/> AIHC web site <input type="checkbox"/> AHIMA site <input type="checkbox"/> Facebook <input type="checkbox"/> Other _____ | | |

American Institute of Healthcare Compliance, Inc.

Membership Application / Required for non-members enrolling in this program (Membership is included in price of tuition for NEW MEMBERS ONLY)

Job/Position (title & brief description):

Are you certified by any organization? Please indicate certification and company name:

Are you a licensed clinical professional? Please check all appropriate boxes:

- | | |
|---|---|
| <input type="checkbox"/> MD/DO | <input type="checkbox"/> Physician Assistant |
| <input type="checkbox"/> Chiropractor | <input type="checkbox"/> Nurse Practitioner/Midwife |
| <input type="checkbox"/> Doctor of Podiatric Medicine | <input type="checkbox"/> Registered Nurse |
| <input type="checkbox"/> Physical Therapist | <input type="checkbox"/> Licensed Practical Nurse |
| <input type="checkbox"/> Occupational Therapist | <input type="checkbox"/> Medical Assistant |
| <input type="checkbox"/> Speech-Language Pathologist | <input type="checkbox"/> Other: (specify) |
| <input type="checkbox"/> Kinesiotherapist | _____ |

OIG Exclusion:

Have you ever been

1) Notified that you were under investigation for; investigated for; charged with; or convicted of any offense relating to Medicaid or Medicare fraud?

2) Have you ever been on the OIG exclusion list?

Membership Requirement (Restriction)

AIHC membership is open to the public, health care workers and administrators as well as certified healthcare auditors, collectors and compliance officers. To uphold to a higher standard, AIHC follows the guidelines recommended by the Office of the Inspector General (OIG) regarding retention of excluded individuals.

For many years the Congress of the United States has worked diligently to protect the health and welfare of the nation's elderly and poor by implementing legislation to prevent certain individuals and businesses from participating in Federally-funded health care programs. The OIG, under this Congressional mandate, established a program to exclude individuals and entities affected by these various legal authorities, contained in sections [1128](#) and [1156](#) of the [Social Security Act](#), and maintains a list of all currently excluded parties called the List of Excluded Individuals/Entities. (See OIG website at www.oig.hhs.gov)

No individual whose name appears on the OIG Excluded Individuals Entities List may hold membership in AIHC; and any member whose name is added to this list will have his/her membership status revoked without refund.

"My signature below indicates I have read this restriction to membership and attest that I am not currently on the OIG exclusion list at the date this application has been submitted for membership to the American Institute of Healthcare Compliance."

Signature

Date