

# Internal Forensic Healthcare Auditing Training Camp



**West Palm Beach, FL • October 23–25, 2018**

**Network and Train to Become an Internal Forensic Healthcare Auditor  
With the Ability to Act as Part of an Investigation Team**

**Sponsored by**



**American Institute of Healthcare Compliance, Inc.**

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Toll Free: 866-571-5635 / Cleveland/Akron Area: 330-241-5635

Fax: 330-952-0716 / [Contact Us](#)



Visit our web site at [www.aihc-assn.org](http://www.aihc-assn.org)

**An Internationally Recognized Compliance Training & Certification Leader in Health Care  
501(c)(3) Non-Profit Organization**

## Training Camp Facilitator

### **Katherine Koss-Vyrostek**

*BA, CHA, CHCO, CIFHA, CPC, CPMA, OHCC, ICDCT-CM*



Katherine Koss-Vyrostek has over 15 years of experience in coding, compliance, auditing, training providers, and corporate education. Katherine has been an AIHC instructor since 2011 and also manages a practice as well as consulting in areas of compliance, documentation requirements, and coding standards. She is a Certified Professional Coder (CPC), Certified Healthcare Auditor (CHA), Certified Internal Forensic Healthcare Auditor (CIFHA), Certified HIPAA Compliance Officer (CHCO), and Certified Professional Medical Auditor (CPMA). Her professional affiliations include the American Institute of Healthcare Compliance (AIHC), the National Alliance of Medical Accreditation Services (NAMAS), and the American Academy of Professional Coders (AAPC).

## Keynote Speaker

### **Lilian Alevato, MD**

*MBA, CHA, OHCC, FAACM, PCMH-CCE*



Dr. Lilian Alevato brings over 30 years experience as a healthcare provider in the fields of Compliance, Quality, Utilization Management, Case Management, and Population Health. Dr Alevato holds several certifications with the American Institute of Healthcare Compliance (AIHC) and other organizations, such as: Certified Healthcare Auditor (CHA), Officer of Healthcare Compliance Certified (OHCC), Certified Case Manager, and Certified Content Expert. In the past 18 years working in the Managed Care field, she has held several leadership positions such as Chief Medical Officer, Chief Quality Officer, Compliance Officer, and Chief Operations Officer. She is proud to disclose that she helped over 40 practices transform to become Patient Centered Medical Homes recognized by NCQA. Dr Alevato is currently the Chief Quality and Compliance Officer for one of the largest hospital groups in Central Florida.



## Who should attend the training camp?

This training camp is recommended for experienced Healthcare Administrators and Executives involved in the auditing of business systems, processes, compliance, documentation, and records.



# What will I learn from this training?

*This course will provide you with guidance for being part of an internal investigation that has the potential to become a fraud, abuse, or other criminal investigation. Class size is limited to provide an optimal learning experience (the agenda is subject to change).*

## **Introduction to Criminal Investigations and Forensic Auditing in Health Care: How to be Part of an Internal Investigation Audit**

- FBI and White-Collar Crime
- Financial Investigations and Embezzlement
- Social Media Checks
- NHCAA
- Medical Identity Theft
- Difference between Internal and External Investigations
- Steps to Conduct an Internal Forensic Investigation

## **Accepting the Investigation**

- Investigation Checklist
- 10 Common Investigation Mistakes: What Not to Do
- Qualifications: What to Consider When Accepting the Investigation
- The Difference between White, Blue, Red, and Pink Collar Crimes
- Availability and Meeting Regulatory Deadlines (HIPAA and CMS Fraud & Abuse)
- Conflict of Interest and Recusing Yourself
- Understanding Bias and the Investigative Process

## **Planning the Internal Work Place Investigation**

- Drafting the Plan: Reconnaissance
- Collecting and Handling Evidence
- IT and Digital Evidence
- Chain of Custody (CoC) Tracking and Documentation Requirements

## **Gathering Audit Evidence**

- Characteristics of Objective Evidence
- Managing Evidence
- Detecting Problems when Auditing EMR/EHR for Evidence
- Securing Data as Potential Evidence
- Differentiating Between Medical Identity Theft or Falsified Data

## **Gathering Evidence through the Interview Process**

- The Interview Process: Preliminary Considerations
- Fine-Tuning Your Approach
- Interview the Subject
- Assessing Credibility and Detecting Deception
- Interview Memos and Documentation
- Breakout Sessions to Practice Investigation Information Techniques

## **Analyzing Data and Report Findings**

- Avoiding Bias, Analyzing Issues, and Objective Report Writing
- Burden of Proof
- Recommended Basic Report Structure
- Writing the Report
- Complex Report Models
- Dissemination of Information and Security of Communications

# Can I earn Continuing Education Units (CEUs)?

## Yes! Earn 18 Continuing Education Units



**18 CEUs:** This program has been approved for 18 continuing education units by the American Institute of Healthcare Compliance for AIHC Certified Professionals.



**18 CEUs:** This program has been approved for 18 continuing education units for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor.

**Core Content Hours Approved:** Performance Improvement, 18 Hours

## What is included at this training camp?

- Three days of classroom training to review key course concepts. Lunch is provided all three days of the training camp.
- Training materials and access to the online course page are provided.
- Online quizzes are accessed through your online course page.
- Downloadable information that can be used for future reference.
- AIHC Membership for one year (*for first time members only*).

Experienced Healthcare Auditors will have the *option* to certify as a Certified Internal Forensic Healthcare Auditor (CIFHA) after successful completion of the Internal Forensic Healthcare Auditing Training Camp. The online exam can be taken from the comfort of your home or office by appointment only and scheduled with a professional AIHC proctor. The certification exam is *optional*, but the cost of one exam attempt is *included* in your course tuition provided you take the exam within three months of completing the program. [Click Here](#) for more information regarding the CIFHA Exam.

## How do I maintain my CIFHA Credential?

Once you are certified, you need to maintain your credential by earning six (6) continuing education units annually. [Click Here](#) to access the online CEU renewal chart.

## What is the cost? Full Tuition: \$1,250

Non-Members: [Click Here](#) to register online

AIHC Members: Register through the [AIHC Member Store](#) and pay only \$895!

*OR* scroll down for a hard copy registration form

Visit our website to learn about [Group Registration Options](#) or view the [AIHC Refund Policy](#)

## Registration Deadline: October 1, 2018 12pm EST

## Where is this training camp located?

### Embassy Suites by Hilton Palm Beach Gardens

4350 PGA Boulevard, Palm Beach Gardens, FL 33410

Phone: 561-622-1000

### Special Event Room Rates

#### Sleeping Room Reservation Deadline for the \$135 Rate is October 1, 2018

1 King Suite: \$135.00 ~ 2 Queen Beds Suite: \$135.00

Check-in: 3:00 pm ~ Checkout: 12:00 pm

### Guest Room Reservations May Be Made Online or By Phone

Visit the [AIHC Guest Room Reservations Webpage](#) *OR* Call 561-622-1000

Inform the hotel you are attending the **Internal Forensic Healthcare Auditor Training** with the American Institute of Healthcare Compliance to obtain the discounted room rate.

## Are you flying? Fly into Palm Beach International Airport!

The training camp is located by Palm Beach International Airport. Use a local taxi service to travel to the hotel.

**E&R Luxury Sedan Services:** 561-317-3153

**Yellow Taxi of West Palm Beach:** 561-777-7777





# Internal Forensic Healthcare Auditing Training Camp West Palm Beach

**Enrollment Form – Final Registration Deadline: October 1, 2018 12pm EST**

<b>Enrollment Date:</b>  <b>Print Name &amp; Credentials: (one form per person)</b>  <b>Employer Name &amp; Address:</b>  <b>Home Address:</b>  	<p style="text-align: center;"><u><b>Tuition (Check Appropriate Box)</b></u></p> <b>Internal Forensic Healthcare Auditing Training Camp:</b> <input type="checkbox"/> Full Tuition: \$1,250.00 <input type="checkbox"/> Coupon Code: _____ (if applicable)  <b>Already an AIHC Member?</b> <input type="checkbox"/> AIHC Member Tuition: \$895.00 <input type="checkbox"/> Coupon Code: _____ (if applicable)  <b>I intend to take the online certification exam after completing this training program:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Print Position &amp; Check Highest Level of Education:</b>	
<input type="checkbox"/> High School <input type="checkbox"/> Associate Degree <input type="checkbox"/> Diploma Program <input type="checkbox"/> Bachelor Degree <input type="checkbox"/> Masters or Higher	
<b>Clearly Print Your Email Address(es):</b> (For website administration & confirmation of registration)  Primary:  Alternate:	<b>Work Phone Number:</b>   <b>Alternate Phone / Cell Number:</b>
<b>Charge My Credit Card:</b> <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover	
Amount Approved on Credit Card: \$ _____	
Card #: _____      Sec. Code _____      Exp. Date _____	
Billing Address for Credit Card: _____	
Name As It Appears on the Card: _____	
Authorized Signature & Date: _____	
<b>Paying by Corporate Check? Amount Due: \$ _____</b> <b>Please make checks payable to: AIHC</b>	
<b>Mail to: American Institute of Healthcare Compliance, 431 W. Liberty Street, Medina, OH 44256</b> <b>PHONE: 330-241-5635 / FAX: 330-952-0716</b>	
Please visit our website at <a href="http://www.aihc-assn.org">www.aihc-assn.org</a> for more information about our company. Inquiries should be made to <a href="#">Contact Us</a>	
<b>How did you hear about us?</b>	
<input type="checkbox"/> Mailing <input type="checkbox"/> Email <input type="checkbox"/> Co-worker <input type="checkbox"/> AIHC web site <input type="checkbox"/> AHIA web site <input type="checkbox"/> Social Media <input type="checkbox"/> Other _____	

# American Institute of Healthcare Compliance, Inc.

## Membership Application ~ Required for Non-Members Enrolling in this Program

(Membership is included in the price of tuition for *new members only*)

**Job/Position (title & brief description):**

**Are you certified by any organization? Please indicate certification and company name:**

**Are you a licensed clinical professional? Please check all appropriate boxes:**

- |   |   |
|---|---|
| <input type="checkbox"/> MD/DO                        | <input type="checkbox"/> Physician Assistant        |
| <input type="checkbox"/> Chiropractor                 | <input type="checkbox"/> Nurse Practitioner/Midwife |
| <input type="checkbox"/> Doctor of Podiatric Medicine | <input type="checkbox"/> Registered Nurse           |
| <input type="checkbox"/> Physical Therapist           | <input type="checkbox"/> Licensed Practical Nurse   |
| <input type="checkbox"/> Occupational Therapist       | <input type="checkbox"/> Registered Pharmacist      |
| <input type="checkbox"/> Speech-Language Pathologist  | <input type="checkbox"/> Other: (specify)           |
| <input type="checkbox"/> Kinesiotherapist             | _____   |

### OIG exclusion

Have you ever been:

1) Notified that you were under investigation for; investigated for; charged with; or convicted of any offense relating to Medicaid or Medicare fraud?

2) On the OIG exclusion list?

### Membership Requirement (Restriction)

AIHC membership is open to the public, health care workers and administrators as well as certified healthcare auditors, collectors and compliance officers. To uphold to a higher standard, AIHC follows the guidelines recommended by the Office of the Inspector General (OIG) regarding retention of excluded individuals.

For many years the Congress of the United States has worked diligently to protect the health and welfare of the nation's elderly and poor by implementing legislation to prevent certain individuals and businesses from participating in Federally-funded health care programs. The OIG, under this Congressional mandate, established a program to exclude individuals and entities affected by these various legal authorities, contained in sections [1128](#) and [1156](#) of the [Social Security Act](#), and maintains a list of all currently excluded parties called the List of Excluded Individuals/Entities. (See OIG website at [exclusions.oig.hhs.gov](http://exclusions.oig.hhs.gov) )

No individual whose name appears on the OIG Excluded Individuals Entities List may hold membership in AIHC; and any member whose name is added to this list will have his/her membership status revoked without refund.

“My signature below indicates I have read this restriction to membership and attest that I am not currently on the OIG exclusion list at the date this application has been submitted for membership to the American Institute of Healthcare Compliance.”

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date