

# HIPAA PRIVACY & SECURITY OFFICER TRAINING CAMP



**Scottsdale, Arizona**  
**September 13 - 14, 2017**  
**Deadline to Register: August 18, 2017**

Sponsored by



**American Institute of Healthcare Compliance, Inc.**

431 W. Liberty Street Medina, Ohio 44256  
Toll Free: 866-571-5635 / Cleveland/Akron Area: 330-241-5635  
Fax: 330-952-0716 / [Contact Us](#)

Visit our web site at [www.aihc-assn.org](http://www.aihc-assn.org)

An Internationally Recognized Compliance Training & Certification Leader in Health Care  
501(c)(3) Non-Profit Organization

## Who should attend the Training Camp?

This Training Camp is designed to train providers and health care professionals responsible for HITECH, privacy and security in a health care facility! This includes: Physicians, HIM Professionals, Compliance Professionals, HIPAA Privacy Officers, Practice Administrators, Educators, Medical Billing Professionals, Payers, and Hospital Administration.



### Training Camp Facilitator:

**Joanne Byron, CEO**

*LPN, BS, CCA, CMDP, CHA, CHCO, CHBS,  
CMC, OHCC, ICDCT-CM, ICDCT-PCS*

Ms. Byron is the founder of the **American Institute of Healthcare Compliance** and chairperson of the Board of Directors. She has helped in the development of the programs offered through this institute and has served as an instructor for these programs as well. Joanne is affiliated with AAMA (American Association of Medical Assistants), AHIMA (American Health Information Management Association), ASQ (American Society for Quality), and the MGMA (Medical Group Management Association). She has over thirty years of experience in health care. Her expertise is conducting business systems and compliance audits. She has served as an expert witness in legal cases with expertise in coding, documentation, collection and billing compliance.



### Keynote Speaker:

**David C. McCue, Attorney at Law**  
McCue-Pauley & Associates, P.C

Mr. McCue's practice, **McCue-Pauley & Associates, P.C.**, in Dallas, Texas focuses on commercial litigation and health care transactions including mergers and acquisitions, business disputes, trade secret litigation, and confidential & proprietary matters. Representation of physicians and health care facilities in medical negligence claims and peer review also includes a significant portion of Mr. McCue's varied practice. Earning his Bachelor of Science degree in Economics, *cum laude*, and Juris Doctorate from West Virginia University, he is also a member of the Texas Association of Defense Counsel and American Health Care Lawyers.

# HIPAA Privacy & Security Officer Training Camp Agenda

**Check-in on Wednesday: 8:30 a.m.**

**Training Camp Schedule: Wednesday: 9:00 a.m. – 4:30 p.m. / Thursday: 9:00 a.m. – 4:30 p.m.**

*Class size is limited to provide an optimal learning experience – (agenda subject to change)*

## **Privacy**

### **Day 1 – Wednesday, September 13, 2017**

- Address Issues of HIPAA & HITECH
  - Reasonable Care: Duty of Care in the health care Industry
  - Overview of the 2013 Omnibus Final Rule
  - The Privacy Rule
  - Disclosure Rules: Release of Information – Health Information Privacy
- Importance of HIPAA
- Business Associates & Business Associate Agreements (BAA)
  - Reasonable Care: Duty of Care in the health care Industry
  - Use of Subcontractors and Agents
- Notice of Privacy Practices & Understanding Protected Health Information
- Privacy, Breach & Mitigating Risk
  - When is a Breach Not Really a Breach?
  - Breach Notifications
- EDI, Transactions, Code Sets
- HIPAA Privacy Rule under the Genetic Information Nondiscrimination Act (GINA)
- HIPAA Policy Considerations
  - Modifications to the Definition of “Reasonable Cause”

## **Security**

### **Day 2 – Thursday, September 14, 2017**

- Electronic Health Records - Meaningful Use
  - EHR Incentive Program and ONC – Office of the National Coordinator for Health Information Technology
  - Certified EHR Technology
  - Important Notice Issued by Centers for Medicare & Medicaid Services (CMS) EHR Incentive Programs
- HIPAA Security & Mitigating Risk
  - Core Areas for HIPAA Security
  - Business Associates and the Security Rule
  - NIST APPROACH: Risk Management Framework (RMF)
  - Policies, Procedures and Documentation
- HIPAA Security Rule & Understanding the Concept of Risk Analysis and Risk Management
- Administrative Safeguards under HIPAA
- Physical Safeguards
- Technical Safeguards
- Cybersecurity Awareness
  - Mitigating Risks Related to Cyber Crimes
  - Ransomware Remediation
  - Cyber Security – Tips to Mitigate Risk

## Can I earn Continuing Education Units (CEUs)?

### **YES! Attend the HIPAA Privacy & Security Training Camp and EARN 16 CONTINUING EDUCATION UNITS**



**16 CEUs:** This program has been approved for 16 continuing education units (CEUs) by the American Institute of Healthcare Compliance for AIHC Certified Professionals.



**16 CEUs:** This program has been approved for 16 continuing education units(s) for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor. A breakdown of the core content hours approved:

- Privacy & Security: 16 Hours

## What is included when attending the HIPAA Privacy & Security Officer Training Camp?

- + Training Materials; Pre-Camp Web Page; Access to FULL Course page
- + Two (2) Days of Classroom Training
- + Daily Lunch (*Wednesday – Thursday*)
- + First Year Membership to AIHC (Non-Members Only)

Experienced HIPAA Privacy Officers and Medical Compliance Professionals will have the **option** to Certify as a Certified HIPAA Compliance Officer (CHCO<sup>SM</sup>) after successful completion of the HIPAA Privacy & Security Officer Training Camp. The online exam can be taken from the comfort of your home or office by appointment only and scheduled with a professional AIHC proctor. The Certification Exam is **OPTIONAL**, but the cost is **INCLUDED** in your tuition. [Click Here](#) for more information regarding the CHCO Exam.

## How do I maintain my CHCO Credential?

Once you are certified, you need to maintain your credentials by earning six (6) continuing education units annually as described below.

[Click Here](#) to access the online CEU renewal chart.

***AIHC OFFERS FREE AND LOW COST (\$35) CEU PROGRAMS TO OUR MEMBERS***

## Where is the Training Camp location?

### Embassy Suites by Hilton Scottsdale Resort

5001 N. Scottsdale Road, Scottsdale, Arizona 85250

Phone: 1-800-648-4020 Fax: 1-480-947-2534

### Special Event Room Rates ~ Reservation Deadline: August 18, 2017

**1 King Suite - \$149.00    2 Double Beds Suite - \$149.00**

~ Includes Daily “Made to Order” Breakfast ~

**Check-in: 3:00 PM / Check-out: 11:00 AM**

**Reservations must be made by phone – Call 800-362-2779**

Inform the hotel you are attending the **HIPAA Privacy & Security Training Camp**  
through the American Institute of Healthcare Compliance (AIHC)

### Are you flying? Training Camp is located by Phoenix Sky Harbor Int’l Airport

❖ Distance from Airport to Hotel: 11 miles / Drive Time: 20 minutes

## What is the cost?

**Tuition: \$825**

*AIHC Members pay only **\$525** with Coupon Code located in the AIHC Member Store!*

**Non-Member:** [Click Here](#) to register online

**AIHC Member:** [Click Here](#), locate Course in the **AIHC Members Store**



Copy the Coupon Code & click “**Register Now**”

Login; Registration form auto-populates – enter coupon code at checkout

**OR** scroll down for hard copy registration form

[Click Here](#) to view our Refund and Transfer Policy

**DEADLINE to register for the Training Camp: August 18, 2017 12 PM ET**

**Missed the deadline: Call us toll free @ (866) 571-5635**



## 2017 HIPAA Privacy & Security Training Camp: Scottsdale, AZ Registration Form

**FINAL REGISTRATION DEADLINE: August 18, 2017 12 PM ET**

<b>Print Name/Credentials</b> (one form per person)	<b>Enrollment Date:</b>	<b>Office use ONLY</b> Date Received: Books Ordered: Web Site Access Granted: TILA <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Employer Name and Address:</b> <i>Is Employer paying for this course? <input type="checkbox"/>Yes <input type="checkbox"/>No</i>		<b>Home Address:</b>

Clearly **PRINT YOUR EMAIL ADDRESS(ES)** For website administration & registration:

**Primary:**

**Alternate:**

<b>Work Phone/Ext.:</b>	<b>Home Phone:</b>	<b>Cell Phone:</b>
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**Training Camp Tuition: \$825.00**

**AIHC Member Tuition: \$525.00**

AIHC Member ID #: \_\_\_\_\_

Coupon Code: \_\_\_\_\_

CREDIT CARD PAYMENTS MAY BE FAXED TO 330-952-0716 OR CALL TOLL FREE TO REGISTER BY PHONE 866-571-5635

**Amount approved on Credit Card \$** \_\_\_\_\_

Charge My Credit Card:  VISA  MasterCard  Discover



Card #: \_\_\_\_\_ 3 digit Security Code \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

PRINT Name as it appears on the card: \_\_\_\_\_

Authorized Signature & Date: \_\_\_\_\_

**Paying by Corporate Check? Amount Due:** \_\_\_\_\_

Please make checks payable to: AIHC

Mail to: American Institute of Healthcare Compliance 431 W. Liberty Street Medina, OH 44256

PHONE: 330-241-5635 / FAX: 330-952-0716

Please visit our website at [www.aihc-assn.org](http://www.aihc-assn.org) for more information about our company.

Inquiries should be made to [Contact Us](#)

How did you hear about us?

Mailing  Email  Co-worker  AIHC web site  AHIMA web site  Facebook  Other \_\_\_\_\_

# American Institute of Healthcare Compliance, Inc.

## Membership Application / Required for non-members enrolling in this program (Membership is included in price of tuition for NEW MEMBERS ONLY)

Job/Position (title & brief description):

Are you certified by any organization? Please indicate certification and company name:

Are you a licensed clinical professional? Please check all appropriate boxes:

- |   |   |
|---|---|
| <input type="checkbox"/> MD/DO                        | <input type="checkbox"/> Physician Assistant        |
| <input type="checkbox"/> Chiropractor                 | <input type="checkbox"/> Nurse Practitioner/Midwife |
| <input type="checkbox"/> Doctor of Podiatric Medicine | <input type="checkbox"/> Registered Nurse           |
| <input type="checkbox"/> Physical Therapist           | <input type="checkbox"/> Licensed Practical Nurse   |
| <input type="checkbox"/> Occupational Therapist       | <input type="checkbox"/> Medical Assistant          |
| <input type="checkbox"/> Speech-Language Pathologist  | <input type="checkbox"/> Other: (specify)           |
| <input type="checkbox"/> Kinesiotherapist             | _____   |

OIG exclusion - Have you ever been . . .

1) Notified that you were under investigation for; investigated for; charged with; or convicted of any offense relating to Medicaid or Medicare fraud?

2) Have you ever been on the OIG exclusion list?

### **Membership Requirement (Restriction)**

AIHC membership is open to the public, health care workers and administrators as well as certified healthcare auditors, collectors and compliance officers. To uphold to a higher standard, AIHC follows the guidelines recommended by the Office of the Inspector General (OIG) regarding retention of excluded individuals.

For many years the Congress of the United States has worked diligently to protect the health and welfare of the nation's elderly and poor by implementing legislation to prevent certain individuals and businesses from participating in Federally-funded health care programs. The OIG, under this Congressional mandate, established a program to exclude individuals and entities affected by these various legal authorities, contained in sections [1128](#) and [1156](#) of the [Social Security Act](#), and maintains a list of all currently excluded parties called the List of Excluded Individuals/Entities. (See OIG website at [www.oig.hhs.gov](http://www.oig.hhs.gov))

No individual whose name appears on the OIG Excluded Individuals Entities List may hold membership in AIHC; and any member whose name is added to this list will have his/her membership status revoked without refund.

*“My signature below indicates I have read this restriction to membership and attest that I am not currently on the OIG exclusion list at the date this application has been submitted for membership to the American Institute of Healthcare Compliance.”*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date