

HIPAA Privacy and Security Officer Training Camp



**DoubleTree by Hilton
Charlotte, North Carolina**

April 25 - 26, 2018

Deadline to Register is April 9, 2018

Sponsored by



American Institute of Healthcare Compliance, Inc.

431 W. Liberty Street ♦ Medina, Ohio 44256

Toll Free: 866-571-5635 ♦ Cleveland/Akron Area: 330-241-5635

Fax: 330-952-0716 / [Contact Us](#)

Visit our web site at www.aihc-assn.org

**An Internationally Recognized Compliance Training & Certification Leader in Health Care
501(c)(3) Non-Profit Organization**

Who should attend the Training Camp?

This Training Camp is designed to train providers and health care professionals responsible for HITECH, privacy and security in a health care facility! This includes: Physicians, HIM Professionals, Compliance Professionals, HIPAA Privacy Officers, Practice Administrators, Educators, Medical Billing Professionals, Payers, and Hospital Administration.



Training Camp Facilitator

Joanne Byron, CEO

LPN, BS, CCA, CMDP, CHA, CHCO, CHBS, OHCC, ICDCT-CM/PCS

Ms. Byron is the founder of the **American Institute of Healthcare Compliance** and chairperson of the Board of Directors. She has helped in the development of the programs offered through this institute and has served as an instructor for these programs as well. Joanne is affiliated with AAMA (American Association of Medical Assistants), AHIMA (American Health Information Management Association), ASQ (American Society for Quality), and the MGMA (Medical Group Management Association). She has over thirty years of experience in health care. Her expertise is conducting business systems and compliance audits. She has served as an expert witness in legal cases with expertise in coding, documentation, collection and billing compliance.

Keynote Speaker

Brian Freedman

MSIS, CHCO, CISSP, PMP – HIPAA Security Expert

With over 20 years working in IT and Information Assurance, Mr. Freedman has hands-on experience with both the public and private sector of healthcare networks and systems. He has worked on several HIPAA Security Risk Assessments for multiple covered entities. He is formerly the CIO and Information Technology Director of one of South Carolina's largest independent physicians practices. He served as the HIPAA Compliance Officer and managed a team of IT specialists in support of electronic medical records and practice management systems. Mr. Freedman holds some of the leading industry certifications from Microsoft and Cisco and is also a CISSP and PMP. Mr. Freedman is a Certified HIPAA Compliance Officer (CHCO) through the American Institute of Healthcare Compliance where he serves as an Online Course Manager for the HIPAA Privacy & Security Program.

HIPAA Privacy & Security Officer Training Camp Agenda

Check-in 8:00 am Lecture 8:30 – 4:00 pm

Lunch Provided 11:30 – 12:30

Class size is limited to provide an optimal learning experience – (agenda subject to change)

Privacy

Day 1 – Wednesday, April 25, 2018

- Address Issues of HIPAA & HITECH
 - Reasonable Care: Duty of Care in the health care Industry
 - Overview of the 2013 Omnibus Final Rule
 - The Privacy Rule
 - Disclosure Rules: Release of Information – Health Information Privacy
- Importance of HIPAA
- Business Associates & Business Associate Agreements (BAA)
 - Reasonable Care: Duty of Care in the health care Industry
 - Use of Subcontractors and Agents
- Notice of Privacy Practices & Understanding Protected Health Information
- Privacy, Breach & Mitigating Risk
 - When is a Breach Not Really a Breach?
 - Breach Notifications
- EDI, Transactions, Code Sets
- HIPAA Privacy Rule under the Genetic Information Nondiscrimination Act (GINA)
- HIPAA Policy Considerations
 - Modifications to the Definition of “Reasonable Cause”

Security

Day 2 – Thursday, April 26, 2018

- Electronic Health Records - Meaningful Use
 - EHR Incentive Program and ONC – Office of the National Coordinator for Health Information Technology
 - Certified EHR Technology
 - Important Notice Issued by Centers for Medicare & Medicaid Services (CMS) EHR Incentive Programs
- HIPAA Security & Mitigating Risk
 - Core Areas for HIPAA Security
 - Business Associates and the Security Rule
 - NIST APPROACH: Risk Management Framework (RMF)
 - Policies, Procedures and Documentation
- HIPAA Security Rule & Understanding the Concept of Risk Analysis and Risk Management
- Administrative Safeguards under HIPAA
- Physical Safeguards
- Technical Safeguards
- Cybersecurity Awareness
 - Mitigating Risks Related to Cyber Crimes
 - Ransomware Remediation
 - Cyber Security – Tips to Mitigate Risk

Can I earn Continuing Education Units (CEUs)? YES! EARN 16 CONTINUING EDUCATION UNITS



16 CEUs: This program has been approved for 16 continuing education units (CEUs) by the American Institute of Healthcare Compliance for AIHC Certified Professionals.



16 CEUs: This program has been approved for 16 continuing education units(s) for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor.

Core content hours approved: Privacy & Security, 16 Hours

What is the cost to attend this Training Camp?

Tuition: \$825

Non-Members: [Click Here](#) to register online

Are you an AIHC Member? Pay only \$695!

AIHC Members: Locate this training camp in the [AIHC Member Store](#) & Click “**Register Now**”

OR scroll down for a hard copy registration form

DEADLINE to register for the Training Camp: April 9, 2018

What is included in the camp tuition?

- ✚ Training Materials; Pre-Camp Web Page; Access to FULL Course page
- ✚ Two (2) Days of Classroom Training
- ✚ Daily Lunch (*Wednesday – Thursday*)
- ✚ First Year Membership to AIHC (Non-Members Only)

Experienced HIPAA Privacy Officers and Medical Compliance Professionals will have the **option** to certify as a **Certified HIPAA Compliance Officer (CHCOSM)** after successful completion of the training camp. The online exam can be taken from the comfort of your home or office by appointment only and scheduled with a professional AIHC proctor. The cost of one exam attempt is INCLUDED in your tuition provided you take the exam within three months of completing the training camp. [Click Here](#) for more information regarding the CHCO Exam.

How do I maintain my CHCO credential?

Once you are certified, you need to maintain your credential by earning six (6) continuing education units annually. [Click Here](#) to access the online CEU renewal chart.

Where is the Training Camp located?



DoubleTree by Hilton Charlotte Airport

2600 Yorkmont Road, Charlotte, North Carolina 28208

Phone: 704-357-9100 Fax: 704-357-9159

Special Event Room Rates

Sleeping Room Reservation Deadline for \$139 Rate is April 9, 2018

1 King Suite - \$139.00 2 Queen Beds Suite - \$139.00

Check-in: 3:00 PM / Check-out: 12:00 PM

Reservations must be made by phone by calling the hotel 704-357-9100

Inform the hotel you are attending the **HIPAA Privacy and Security Training Camp** through the
American Institute of Healthcare Compliance

Are you flying?



**Boot Camp is Located by Charlotte-Douglas Airport
Hotel Offers Complimentary Roundtrip Airport Shuttle Service**

[CLICK HERE](#) for Things to Do in Charlotte, North Carolina!



2018 HIPAA Privacy & Security Training Camp: Charlotte, NC Registration Form

FINAL REGISTRATION DEADLINE: April 9, 2018 5PM EST

Print Name/Credentials (one form per person)	Enrollment Date:	Office use ONLY Date Received: Books Ordered: Web Site Access Granted: TILA <input type="checkbox"/> Yes <input type="checkbox"/> No
Employer Name and Address: <i>Is Employer paying for this course? <input type="checkbox"/>Yes <input type="checkbox"/>No</i>		Home Address:

Clearly **PRINT YOUR EMAIL ADDRESS(ES)** For website administration & registration:

Primary:

Alternate:

Work Phone/Ext.:	Home Phone:	Cell Phone:
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Full Tuition: \$825.00

AIHC Member Tuition: \$695.00

Member ID #: _____

CREDIT CARD PAYMENTS MAY BE FAXED TO 330-952-0716 OR CALL TOLL FREE TO REGISTER BY PHONE 866-571-5635

Amount approved on Credit Card: \$ _____

Charge My Credit Card: VISA MasterCard Discover



Card #: _____ 3 digit Security Code: _____ Exp. Date: _____

Credit Card Billing Address: _____

PRINT Name as it appears on the card: _____

Authorized Signature & Date: _____

Paying by Corporate Check? Amount Due: _____

Please make checks payable to: AIHC

Mail to: American Institute of Healthcare Compliance 431 W. Liberty Street Medina, OH 44256

PHONE: 330-241-5635 / FAX: 330-952-0716

Please visit our website at www.aihc-assn.org for more information about our company.

Inquiries should be made to [Contact Us](#)

How did you hear about us?

Mailing Email Co-worker AIHC web site AHIMA web site Facebook Other _____

American Institute of Healthcare Compliance, Inc.

Membership Application / Required for non-members enrolling in this program (Membership is included in price of tuition for NEW MEMBERS ONLY)

Job/Position (title & brief description):

Are you certified by any organization? Please indicate certification and company name:

Are you a licensed clinical professional? Please check all appropriate boxes:

- | | |
|---|---|
| <input type="checkbox"/> MD/DO | <input type="checkbox"/> Physician Assistant |
| <input type="checkbox"/> Chiropractor | <input type="checkbox"/> Nurse Practitioner/Midwife |
| <input type="checkbox"/> Doctor of Podiatric Medicine | <input type="checkbox"/> Registered Nurse |
| <input type="checkbox"/> Physical Therapist | <input type="checkbox"/> Licensed Practical Nurse |
| <input type="checkbox"/> Occupational Therapist | <input type="checkbox"/> Medical Assistant |
| <input type="checkbox"/> Speech-Language Pathologist | <input type="checkbox"/> Other: (specify) |
| <input type="checkbox"/> Kinesiotherapist | _____ |

OIG Exclusion

Have you ever been:

- 1) Notified that you were under investigation for; investigated for; charged with; or convicted of any offense relating to Medicaid or Medicare fraud?
- 2) On the OIG exclusion list?

Membership Requirement (Restriction)

AIHC membership is open to the public, health care workers and administrators as well as certified healthcare auditors, collectors and compliance officers. To uphold to a higher standard, AIHC follows the guidelines recommended by the Office of the Inspector General (OIG) regarding retention of excluded individuals.

For many years the Congress of the United States has worked diligently to protect the health and welfare of the nation's elderly and poor by implementing legislation to prevent certain individuals and businesses from participating in Federally-funded health care programs. The OIG, under this Congressional mandate, established a program to exclude individuals and entities affected by these various legal authorities, contained in sections [1128](#) and [1156](#) of the [Social Security Act](#), and maintains a list of all currently excluded parties called the List of Excluded Individuals/Entities. (See OIG website at www.oig.hhs.gov)

No individual whose name appears on the OIG Excluded Individuals Entities List may hold membership in AIHC; and any member whose name is added to this list will have his/her membership status revoked without refund.

“My signature below indicates I have read this restriction to membership and attest that I am not currently on the OIG exclusion list at the date this application has been submitted for membership to the American Institute of Healthcare Compliance.”

Signature

Date