

# Auditing for Compliance Boot Camp

Network and Train to become a Professional Healthcare Auditor



Join us in Pittsburgh, PA  
May 8 -10, 2018

Sponsored by



**American Institute of Healthcare Compliance, Inc.**

431 W. Liberty Street ♦ Medina, Ohio 44256  
Toll Free: 866-571-5635 ♦ Cleveland/Akron Area: 330-241-5635  
Fax: 330-952-0716 / Contact Us

Visit our web site at [www.aihc-assn.org](http://www.aihc-assn.org)

An Internationally Recognized Compliance Training & Certification Leader in Health Care  
501(c)(3) Non-Profit Organization

## **Boot Camp Facilitator**

### **Katherine Koss-Vyrostek**

*BA, CHCO, CPC, CPMA, OHCC, CHA, ICDCT-CM*

Katherine Koss-Vyrostek has over 15 years of experience in coding, compliance, auditing, training providers and corporate education. Katherine has been an AIHC instructor since 2011 and also manages a practice as well as consulting in areas of compliance, documentation requirements and coding standards. She is a Certified Professional Coder (CPC), and Certified Healthcare Auditor (CHA), Certified HIPAA Compliance Officer (CHCO) and Certified Professional Medical Auditor (CPMA). Her professional affiliations include the American Institute of Healthcare Compliance (AIHC), the National Alliance of Medical Accreditation Services (NAMAS), and the American Academy of Professional Coders (AAPC).

## **Keynote Speaker:**

### **Joanne Byron**

*LPN, BS, CCA, CMDP, CHA, CHCO, CHBS, CHCM, CIFHA, OHCC, ICDCT-CM, ICDCT-PCS*

Ms. Byron is the founder of the American Institute of Healthcare Compliance (AIHC) and chairperson of the Board of Directors. Joanne is affiliated with the following organizations in addition to AIHC: AHIMA (American Health Information Management Association), HiMSS (Healthcare Information and Management Systems Society); MGMA (Medical Group Management Association); and the Professional Association of Healthcare Coding Specialist (PAHCS). She has over thirty five years of experience in health care consulting and administration. She has served as an expert witness in legal cases and offers her investigative auditing expertise in areas of AR Analysis for Embezzlement, Fraudulent Coding & Detecting Altered Paper and EHR Documentation, Inappropriate EHR Authentication and Detecting Imposters.

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## **Who should attend the boot camp?**

This Camp is for experienced Healthcare Administrators and Executives involved in the Auditing of Business Systems, Processes, Compliance, Documentation and Records



# Camp Learning Objectives

May 8 -10, 2018

Check-in 8:00 am Lecture 8:30 am – 4:00 pm

11:30 – 12:30 lunch is provided

*Class size is limited to provide an optimal learning experience – (agenda subject to change)*

- Auditing & Monitoring Business Systems and Protocols for Effective Compliance
- Auditing under Attorney-Client Privilege
- Business System Auditing using PERC
  - **Plan:** Objective, Scope, System Identification, Sample Size, Selecting Audit Standards
  - **Execution:** Verify & Collect Data, Identify Non-Conformances
  - **Reporting:** Report of findings, Conducting Root Cause Analysis
  - **Corrective Action:** Draft & Implement Corrective Action Plan
- Management Tools: Gap Analysis/Cause & Effect/Event Flow Mapping/Fishbone Diagrams
- Learn the 20 International Auditing Principles
- Government Compliance
  - Dealing with external forces such as Medicare & Medicaid RAC programs, Probes, CERT, OIG and other agency audits and investigations
  - OIG, CMS Internal Auditing & Monitoring Guidelines
  - Auditing for Anti-Kickback & Stark
  - Corporate Integrity Agreements (CIA) and the Lead Auditor
  - Voluntary Disclosure & Refund Requirements
- Leadership Skills – Leading the Audit Team
  - Values, Attributes, Judgment and Managerial Skills Needed for Success
- Math Involved in Analysis and Report of Audit Data
  - Understanding use of Graphs, Charts & Illustrations of your findings
- PDCA (plan-do-check-act) for Continuous Improvement in Business Process Management
- Retrospective versus Contemporaneous Reviews
- Root Cause Analysis (RCA)- Tracing a problem to its origins
  - Sentinel Events related to RCA
- Learn how to keep current with compliance research – Know how to determine external critical areas to focus audit efforts by staying up to date through resource links

## Can I earn Continuing Education Units by Attending this Event?

### YES! EARN 18 CONTINUING EDUCATION UNITS



**18 CEUs:** This program has been approved for 18 continuing education units (CEUs) by the American Institute of Healthcare Compliance for AIHC Certified Professionals.



**18 CEUs:** This program has been approved for 18 continuing education units(s) for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor.

Performance Improvement: 18 Hours

## What is the Cost to Attend this Training Camp?

**Full Tuition is \$1,250**

### “Early Bird” Discount!

**Now Until February 15, 2018 12PM EST  
Everyone pays only \$850!**



### After “Early Bird” Ends

**Non-Members** pay the full tuition of \$1,250  
Use the [Non-Member Registration Form](#)

**AIHC Members** pay only \$850!  
Register through the [AIHC Member Store](#)  
& Use the CHA Camp Coupon Code

## As an AIHC Member, How Do I Use the Member Store Coupon Code?



Copy the coupon code & Click “**Register Now**”

Login; Enter the coupon code at checkout

**OR** scroll down for hard copy registration form

## DEADLINE to Register for the Boot Camp: April 23, 2018

### What is Included in Your Course Tuition?

- ✚ Access to the Auditing for Compliance Course Page, all Training Materials, Online Quizzes
- ✚ Three (3) Days of Classroom Training to review key course concepts to support your professional auditing performance
- ✚ Lunch both days of camp
- ✚ First Year Membership to AIHC (Non-Members Only)

Experienced Healthcare Auditors and Compliance Officers will have the **option** to certify as a **Certified Healthcare Auditor (CHA)** after successful completion of the training camp. The online exam can be taken from the comfort of your home or office by appointment only and scheduled with a professional AIHC proctor. The cost for one exam attempt is **INCLUDED** in your training camp tuition, provided you take the exam within three months of completing the training camp. [Click Here](#) for more information regarding the CHA exam.

### How Do I Maintain My Certified Healthcare Auditor (CHA) Credential?

Once you are certified, you need to maintain your credential by earning eight (8) continuing education units annually as described below. [Click Here](#) to access the online CEU renewal chart.

## Where is the boot camp located?

### **DoubleTree by Hilton Pittsburgh Airport**

8402 University Boulevard, Pittsburgh, Pennsylvania 15108

Phone: 412-329-1400 / Fax: 412-329-1410



### **Special Event Room Rates**

**Sleeping Room Reservation Deadline for \$199 Rate is April 23, 2018**

**1 King Suite - \$119.00    2 Queen Beds Suite - \$119.00**

**Check-in: 3:00 PM / Check-out: 12:00 PM**

**Reservations *must be made by phone by calling the hotel* 412-329-1400**

Inform the hotel you are attending the **Auditing for Compliance Training Camp** through the  
American Institute of Healthcare Compliance

**Are You Flying?**

**Fly Into Pittsburgh International Airport!**



**Boot Camp is located by Pittsburgh International Airport**

❖ **HOTEL OFFERS COMPLIMENTARY ROUDTRIP AIRPORT SHUTTLE SERVICE**

**Pittsburgh has been named one of the best places in the world to visit  
over and over again!**

**Home of the Pittsburgh Steelers, Pittsburgh Penguins**

**Visit the Heinz History Center-Western PA Sports Museum**

**[CLICK HERE](#) – SEE WHAT PITTSBURGH HAS TO OFFER**



## Auditing for Compliance Boot Camp: Pittsburgh, PA Registration Form

**FINAL REGISTRATION DEADLINE: April 23, 2018 5PM EST**

<b>Print Name/Credentials</b> (one form per person)	<b>Enrollment Date</b>	<b>Office use ONLY</b> Date Received: Books Ordered: Web Site Access Granted: TILA <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Employer Name and Address:</b> <i>Is Employer paying for this course? <input type="checkbox"/>Yes <input type="checkbox"/>No</i>		Home Address:
Clearly <b><u>PRINT YOUR EMAIL ADDRESS(ES)</u></b> For website administration & registration:  <b>Primary:</b>  <b>Alternate:</b>		
<b>Work Phone/Ext.:</b>	<b>Home Phone:</b>	<b>Cell Phone:</b>
<input type="checkbox"/> "Early Bird" Tuition: \$850.00  <input type="checkbox"/> AIHC Member ID #: _____		
<b>Mail or Fax: Charge My Credit Card:</b> <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover Fax to: 330-952-0716 <b>Paying by American Express?</b> <a href="#">Click Here</a> to register and pay online! Card #: _____ Sec Code _____ Exp. Date _____ Billing address for credit card: _____ Name as it appears on the card: _____ Authorized Signature & Date: _____		
<b>Paying by Corporate Check? Amount Due:</b> _____ Please make checks payable to: AIHC  Mail to: American Institute of Healthcare Compliance 431 W. Liberty Street Medina, OH 44256 PHONE: 330-241-5635 / FAX: 330-952-0716  Please visit our website at <a href="http://www.aihc-assn.org">www.aihc-assn.org</a> for more information about our company. Inquiries should be made to <a href="#">Contact Us</a>  How did you hear about us? <input type="checkbox"/> Mailing <input type="checkbox"/> Email <input type="checkbox"/> Co-worker <input type="checkbox"/> AIHC web site <input type="checkbox"/> AHIMA site <input type="checkbox"/> Facebook <input type="checkbox"/> Other _____		

# American Institute of Healthcare Compliance, Inc.

## Membership Application / Required for non-members enrolling in this program (Membership is included in price of tuition for NEW MEMBERS ONLY)

Job/Position (title & brief description):

Are you certified by any organization? Please indicate certification and company name:

Are you a licensed clinical professional? Please check all appropriate boxes:

- |   |   |
|---|---|
| <input type="checkbox"/> MD/DO                        | <input type="checkbox"/> Physician Assistant        |
| <input type="checkbox"/> Chiropractor                 | <input type="checkbox"/> Nurse Practitioner/Midwife |
| <input type="checkbox"/> Doctor of Podiatric Medicine | <input type="checkbox"/> Registered Nurse           |
| <input type="checkbox"/> Physical Therapist           | <input type="checkbox"/> Licensed Practical Nurse   |
| <input type="checkbox"/> Occupational Therapist       | <input type="checkbox"/> Medical Assistant          |
| <input type="checkbox"/> Speech-Language Pathologist  | <input type="checkbox"/> Other: (specify)           |
| <input type="checkbox"/> Kinesiotherapist             | _____   |

### OIG Exclusion:

Have you ever been . . . .

1) Notified that you were under investigation for; investigated for; charged with; or convicted of any offense relating to Medicaid or Medicare fraud?

2) Have you ever been on the OIG exclusion list?

### Membership Requirement (Restriction)

AIHC membership is open to the public, health care workers and administrators as well as certified healthcare auditors, collectors and compliance officers. To uphold to a higher standard, AIHC follows the guidelines recommended by the Office of the Inspector General (OIG) regarding retention of excluded individuals.

For many years the Congress of the United States has worked diligently to protect the health and welfare of the nation's elderly and poor by implementing legislation to prevent certain individuals and businesses from participating in Federally-funded health care programs. The OIG, under this Congressional mandate, established a program to exclude individuals and entities affected by these various legal authorities, contained in sections [1128](#) and [1156](#) of the [Social Security Act](#), and maintains a list of all currently excluded parties called the List of Excluded Individuals/Entities. (See OIG website at [www.oig.hhs.gov](http://www.oig.hhs.gov))

No individual whose name appears on the OIG Excluded Individuals Entities List may hold membership in AIHC; and any member whose name is added to this list will have his/her membership status revoked without refund.

*"My signature below indicates I have read this restriction to membership and attest that I am not currently on the OIG exclusion list at the date this application has been submitted for membership to the American Institute of Healthcare Compliance."*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date